

Meeting of Clayworth Parish Council

Minutes of **Clayworth Parish Council Meeting** held on the 11th Jul 2024 at Clayworth Memorial Hall, the meeting commenced at 6:30pm.

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|---|------------------|-------------------------------------|
| Council Members & Officer Present: | Cllr Edwin Rose | Chairman |
| | Cllr Eve Moralee | Vice-Chair |
| | Cllr Sarah Brack | |
| | Ed Knox | Clerk/Responsible Financial Officer |
| Also, Present | 3 | Members of the Public |

32/24 To Approve Apologies for Absence
 After discussion, Cllr Rose **Proposed**, Cllr Moralee **Seconded** and the council **resolved** to accept the apologies of Cllr Wilkinson.

33/24 To Record Declarations of Interest in any items to be discussed
 None.

34/24 To Approve the previous meeting Minutes
 After discussion, Cllr Rose **Proposed**, Cllr Brack **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting.

35/24 To Receive District & County Councillors Reports
Dist Cllr McFarland: Did not attend
County Cllr Taylor: Did not attend

36/24 To discuss Lengthsman Activities
 Cllr Rose discussed the recent activities of the Lengthsman, which have been well received by the local residents. The PC was sad to hear of the resignation of the Lengthsman, who leaves at the end of July. The Lengthsman will review and update the list of duties/activities. There are potentially two interested parties to take over the contract.

➤ Adjournment – (10 Minute max) Public Forum

A member of the public praised the Lengthsman for their work over the past year and requested that ‘before & after’ photos of work completed. A member of the Emergency Plan group gave an update on the recent meeting with Saville’s regards the Wiseton Estate land and drainage. They will continue to chase Saville’s to ensure the programme of works takes place on time. Progress is slow with the Internal Drainage Board; they are going to meet with the two Bassetlaw District Cllrs who liaise with the Drainage Board to progress matters.

37/24 Finance:
Monthly Income & Expenditure
 After discussion of the Financial Information, circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record.

1. To Approve Payments:

The Council **approved** the following: -

| <u>Payee</u> | <u>Item</u> | <u>Amount</u> |
|----------------------------|----------------------------------|------------------|
| North Notts Landscapes Ltd | Grass Cutting | £801.60 |
| WeLoveKeys Ltd | 2 x A444 Noticeboard Keys | £33.20 |
| Clayworth PCC | 50% Cost of Memorial Inspections | £390 |
| Total Payments | | £1,224.80 |

2. Receipts:

| <u>From</u> | <u>Item</u> | <u>Amount</u> |
|-----------------------|-------------|---------------|
| None | | £0 |
| Total Receipts | | £0 |

Bank Balances

The Current Account Balance **£13,659.40#**
 Direct Debits and Standing Orders for staff salaries including PAYE and Pension, all **approved** unanimously.
#£10,000 ring-fenced as reserves.

3. To Discuss a request from the PCC for a onetime contribution towards the grave safety inspections in the burial ground whose maintenance is transferring to Bassetlaw District Council
After discussion, Cllr Brack **Proposed**, Cllr Moralee **Seconded** and the council **resolved** to cover 50% of the cost of the inspection, on proviso of a copy of the quote/invoice for the Parish Council accounts/audit. This will then help facilitate the transfer of the burial ground future maintenance to Bassetlaw District Council, who are happy to take over the maintenance responsibility, once the inspection is complete.

38/24 To Note any Planning Responses by the Scheme of Delegation

Since the previous meeting the parish council responded via the scheme of delegation as follows and also discussed the following at today's meeting:

- **21/00632/HSE – Demolish Part of Existing Extension to Dwelling, Erect Detached Buildings to Use as Annexe and Garage, Construct Outdoor Swimming Pool and Construct New Entrance Walling and Gravel Driveway, Clayworth Manor Wiseton Road Clayworth**
The Council responded that *“These works have already commenced some time ago and appear to be finished. Is this a retrospective planning application i.e. to retain what has already been built. It appears that BDC planning have objected to the design etc over a number of years. Given that this is Listed Building in a prominent position in the Conservation Area why have Bassetlaw Planning not acted sooner? Bassetlaw Planning have taken a very strict line in applying planning policies in regard to Listed Buildings and those within the Conservation area elsewhere in the village i.e. Cumbria Cottage, Town Street refusing Listed Building consent for modest internal works and refusing planning permission to erect a canopy porch at The Cottage, St Peters Lane. As such the Parish Council are very concerned to understand Bassetlaw DC’s actions in regard to this matter; and seek an explanation with reassurance that they are/will apply planning policies and national guidance on heritage manners in an equitable manner throughout Clayworth? regarding tree preservation. There are many trees on this site and within the conservation area if there are any to be felled or pruned, they usually require planning permission, has this been taken into account as part of the planning application 21/00632/HSE? Have any trees been felled and pruned already? However, if no trees have yet been affected and any trees to be potentially affected have been assessed and supported by the Bassetlaw Tree Officer then the Council has no concerns or objections to this element of the application as long as the Bassetlaw Tree Officer supports the application.”*
- **24/00400/HSE – Erect Single Storey Extension and Carry Out Alterations to Existing Outbuildings - Bridge Farm Clayworth Common Clayworth**
The Council **resolved** that *“the council supports the application; the planned works are inside the curtilage of the property and not visible from the road or canal being at single story level.”*
- **Know Your Place** – Cllr Moralee gave an update on the progress of the Know Your Place document. The Bassetlaw Neighbourhood Planner will be holding an event in the Memorial Hall during the 1st Week of September for the local population to discuss with them. After which, the Parish Council can decide whether it wants to proceed with a full Neighbourhood Plan or arranged for a grant funded technical report/character assessment of the parish, by AECOM.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 the following agenda item the council voted to close the following item to members of the public due so that the Council can discuss the lease Information which is relating to a contract and the personal business affairs of the individual. Minutes of the decisions made under this item will be open to the public.

39/24 To discuss advertising the Lengthsman Role

The Lengthsman has resigned with effect from 31st Jul 2024. After discussion, Cllr Rose **Proposed**, Cllr Moralee **Seconded** and the council **resolved** to see if both interested parties wish to take on the contract. If neither do, then it will be advertised widely. If they are interested then the Council will discuss with them and choose the most suitable person. Both applicants to be sent the contract specification and advised that they have to provide their own tools, transport, equipment, PPE and public liability insurance.

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 7:10pm.