

**CLAYWORTH PARISH COUNCIL**

<b>Minutes of the Parish Council Meeting</b>	
	<p>A Meeting of Clayworth Parish Council was held in the Memorial Hall on Tuesday 9<sup>th</sup> April 2019 at 8pm.  Present were: Councillors J. Hunter Shaw, M. Booth, J. Booth, C. Myers and P. Wilkinson.  Also in attendance: C. Hollands (Clerk) and District Councillor K. Sutton.</p>
1	<p>Public Session</p> <ul style="list-style-type: none"> <li>a) K. Sutton updated the Meeting on local developments. The District Council are looking to introduce a Mobile Phone 'App' for use with payment at the Councils' Public Car Parks.</li> <li>b) In connection with the Pilgrim Celebrations, there is an initiative to plant trees using acorns from Sherwood Forest.</li> <li>c) K. Sutton informed the Meeting that this will be her last attendance as District Councillor at the Parish Councils' Meeting and thanked the Council for their work and welcome at Meetings.</li> </ul>
2	<p>Apologies for absence None.</p>
3	<p>Declarations of interest None</p>
4	<p>Minutes It was agreed that the minutes of the meeting held on Tuesday 12<sup>th</sup> March 2019, having been circulated, be accepted as a true and correct record. The Council approved the minutes and the Chairman duly signed them.</p>
5	<p>Matters arising from the minutes None.</p>
6	<p>Finance</p> <ul style="list-style-type: none"> <li>a. A report on the Bank balances was noted.</li> <li>b. The Clerk informed the Meeting that the first Precept payment from the District Council will now have been credited to the Bank Account. The VAT claim for 2018/9 has been submitted.</li> <li>c. The following payments were agreed. Cheque numbers in brackets.  C. Hollands – Clerks Quarterly Salary £576.58 (101320)  C. Hollands – Clerks Quarterly Expenses £97.52 (101321)  HMRC – Paye on Clerks Salary £144.14 (101322)</li> <li>d. NALC revised Salary Scales for Clerks  The Meeting agreed to adopt the new scales and also to move the Clerks Grade up to SCP18. They thanked the Clerk for his work.</li> <li>e. The Meeting agreed the Accounts for the year end 31 March 2019.</li> <li>f. The Clerk briefly outlined the format of this years Annual Audit and that Clayworth Parish Council qualifies as an exempt authority. The Clerk outlined the next steps in terms of Internal Audit.</li> </ul>

Signed .....(Chairman).....Date

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7	<p>Correspondence</p> <ol style="list-style-type: none"> <li>1. A letter from a resident of Mill Lane complaining about the condition of the road surface and drainage issues. This matter is currently under review by the County Council and the Chairman will respond to the resident direct.</li> <li>2. A letter of thanks from 5 Villages First Responders for the Parish Councils' award of a Grant.</li> <li>3. Information concerning the forthcoming Merchant Navy Day and a request for financial assistance.</li> <li>4. It was agreed that these and various items of general correspondence will be circulated to Councillors for their attention and information.</li> </ol>
8	<p>Gringley Road Footpath update</p> <p>The Clerk informed the Meeting that he has had further conversations with Highways Department representatives concerning the detail of the initiative and that the Parish Council is willing to make a token gesture toward the estimated Project cost of £1K. The proposal will now move on to the Assessment Stage.</p>
9	<p>Wheatley Road Improvements Update</p> <p>The Clerk informed the Meeting that the previous information gleaned from Highways Department representatives concerning the status of this Project is incorrect. The Project remains one of a number put forward by the County Councillor as a priority and the outcome of those Projects has yet to be decided.</p>
10	<p>Any Other Business</p> <p>The Chairman thanked the Councillors for standing as candidates at the Local Election.</p>
11	<p>Date and time of the next meeting</p> <p>It was agreed that the next Parish Council meeting, the Annual Parish Council Meeting, would be held on Tuesday 14<sup>th</sup> May 2019 in the Memorial Hall at 730pm. The Annual Parish Meeting will follow at 815pm and the Clerk will invite representatives from Local Organisations to attend. The Chairman closed the meeting at 828pm.</p>

Signed .....(Chairman).....Date